

FIRST PRESBYTERIAN WEEKDAY SCHOOL

STRATEGIC PLAN

School Year: 2013-2014

Mission Statement: “The mission of the Weekday School is to provide early childhood Christian education that enables children to be moral, contributing participants in their homes, schools, churches, and their nation by following developmentally appropriate guidelines. The Weekday School is an integral part of the Christian community outreach program of The First Presbyterian Church.”

GOAL	OBJECTIVE	PERSON(S) RESPONSIBLE	RESOURCES NEEDED	COMPLETION DATE
On-going, informal assessment of children is used to guide curriculum and plan instruction.	Staff will use tools such as: developmental checklists, intake interviews, portfolios, observations of children to plan large and small group instruction.	Teaching staff Director	Inservice training	Continuing with increased emphasis on classroom and student portfolios.
Qualifications of staff will meet and/or exceed NAEYC requirements.	75% of all teaching staff will possess a CDA or higher. 100% of all assistants will possess a CDA or higher.	All Teaching staff (teachers and assistants) Director, in conjunction with WDS team.	Budgetary line item with expenses included for CDA completion (if available). Scholarship monies.	Maintain current 75% annually. Achieve 100% by June, 2014.
Children will receive additional Christian/spiritual education.	Pastors will meet on a monthly basis with four and five year old classes. Pastors will visit all classrooms during the school year. At least one pastor will be present for all WDS special events.	Chapel Teacher Director Pastors Rich, Dan, and Maren	Schedule and plan curriculum for pastors. Time and coordination of calendar schedules.	On-going annually.

<p>Increase security at Weekday School.</p>	<p>Additional security procedures will be implemented to include:</p> <ul style="list-style-type: none"> • Locking exterior church doors during hours WDS is in session. • Installing a buzzer system for entry into the WDS. • Having WDS personnel available at front and rear entrances during arrival and departure times. • Providing black-out shades for classroom windows to be used only in a “lock down” situation. 	<p>Director, in conjunction with:</p> <ul style="list-style-type: none"> • WDS team • First Pres Facilities Council • First Pres session members. 	<p>Appropriation of Stine fund monies.</p> <p>First Pres Facilities Council</p> <p>Director, WDS Admin Assistant</p> <p>(Shades made and donated by WDS team member)</p>	<p>September, 2013 for all except buzzer system. Estimated installation of buzzer system: by January, 2014.</p>
<p>Parents will receive programmatic information about the Weekday School</p>	<p>Information will be included in WDS newsletters following completion of program evaluations.</p> <p>Opportunities for service project(s) will be offered to WDS families.</p> <p>WDS team members will provide information and answer questions at Open House event</p>	<p>Director, in conjunction with the WDS team.</p> <p>Director in conjunction with Director of Children’s Ministry</p> <p>WDS team members</p>	<p>Parent surveys; Strategic plans (one year and five year)</p> <p>Schedule, Meeting Place, Coffee supplies</p>	<p>Annually</p>
<p>Parent will be active participants in the roles of parent liaisons and/or WDS committee members.</p>	<p>At least one parent from each classroom will serve in the role of parent liaison. This parent will be responsible for networking with other parents in the classroom.</p> <p>Parents will serve on WDS committees: Special Events, Communication, Marketing/Fundraising.</p>	<p>Director, in conjunction with the WDS team</p>	<p>Parent volunteers</p> <p>Meeting Schedule for Parent liaisons and committee members.</p>	<p>September, 2013 and continuing annually.</p>